



**Bryant University, Executive Development Center  
Certificate Program Optimal Completion Timeframes**

<b>Certificate / Course</b>	<b>Minimum</b>	<b>Maximum</b>	<b>Online</b>	<b>Contact Hours / Units</b>
Business Analyst Certificate	1 week, Mon - Fri	2 nights a week for 6 weeks	Up to 20 weeks	35hrs / 3.5CEU / 35PDU
Business Analytics	3 days, Mon - Wed	-	Up to 8 weeks	18hrs / 1.8CEU
Business Continuity Certificate	-	-	Up to 20 weeks	35hrs / 3.5CEU / 35PDU
Business Process Management	-	-	Up to 20 weeks	35hrs / 3.5CEU / 35PDU
Cybersecurity Certificate			Up to 20 weeks	35hrs / 3.6CEU
Digital & Social Media Strategy Certificate	-	-	Up to 20 weeks	30hrs / 3.0CEU
Design Thinking Certificate	2 ½ days, Mon – Wed	-	-	15hrs / 1.5CEU
Emerging Leader Certificate	1 week, Mon - Fri	2 nights a week for 3 weeks	Up to 20 Weeks	30hrs / 3.0CEU
Event Management Certificate -				
• <i>Foundations of Event Planning</i>	-	-	Up to 12 weeks	24hrs / 2.4CEU
• <i>Event Marketing</i>	-	-	Up to 12 weeks	24hrs / 2.4CEU
• <i>Event Design &amp; Décor</i>	-	-	Up to 12 weeks	24hrs / 2.4CEU
• <i>Event Production &amp; Logistics</i>	-	-	Up to 12 weeks	24hrs / 2.4CEU
• <i>Event Management &amp; Leadership</i>	-	-	Up to 12 weeks	24hrs / 2.4CEU
Healthcare Quality Certificate	-	-	Up to 16 weeks	42hrs / 4.2CEU / 21PDU
Human Resources Management Certificate				
• <i>Introduction to Human Resource Management</i>	-	-	Up to 12 weeks	24hrs / 2.4CEU
• <i>Human Resource Management &amp; the Law</i>		1 night a week for 6 weeks	Up to 12 weeks	24hrs / 2.4CEU
• <i>Recruiting, Selection and Retention</i>		1 night a week for 6 weeks	Up to 12 weeks	24hrs / 2.4CEU
• <i>Introduction to Benefits &amp; Compensation</i>		1 night a week for 6 weeks	Up to 12 weeks	24hrs / 2.4CEU
• <i>Performance Management</i>		1 night a week for 6 weeks	Up to 12 weeks	24hrs / 2.4CEU
• <i>Employee &amp; Labor Relations</i>		1 night a week for 6 weeks	Up to 12 weeks	24hrs / 2.4CEU
• <i>Policies &amp; Procedures</i>		1 night a week for 6 weeks	Up to 12 weeks	24hrs / 2.4CEU
• <i>Design &amp; Deliver Effective Training</i>	-	-	Up to 12 weeks	24hrs / 2.4CEU
• <i>Strategic Human Resource Management</i>	-	-	Up to 12 weeks	24hrs / 2.4CEU
Innovative Healthcare Leadership Certificate (all online)				
• <i>Innovative Healthcare Leadership</i>		October 22 to December 16, 2018		30hrs / 3.0CEU/ 2Carnegie
• <i>Design Thinking for Healthcare</i>		January 7 to February 3, 2019		15hrs / 1.5CEU/ 1Carnegie
• <i>Healthcare Law</i>		February 18 to April 14, 2019		30hrs / 3.0CEU/ 2Carnegie
• <i>Healthcare Ethics</i>		April 29 to June 23, 2019		30hrs / 3.0CEU/ 2Carnegie
• <i>Healthcare Finance</i>		July 8 to September 1, 2019		30hrs / 3.0CEU/ 2Carnegie
• <i>Innovative Practice Management</i>		September 16 to November 10, 2019		30hrs / 3.0CEU/ 2Carnegie

<b>Certificate / Course</b>	<b>Min</b>	<b>Max</b>	<b>Online</b>	<b>Contact Hours / Units</b>
Innovative Leadership & Business Professional Certificate	1 week, Mon – Fri	1 day a week for 5 weeks	-	35hrs / 3.5CEU
Leadership Mastery Certificate	-	1 day a week for 5 weeks	Up to 20 weeks	30hrs / 3.5CEU
Lean Certificate	-	-	Up to 20 weeks	40hrs / 4.0CEU
Microsoft® Tools Certificate				
• <i>Microsoft Access</i>	-	-	Up to 4 weeks	6hrs / 0.6CEU
• <i>Microsoft Excel Basic</i>	-	-	Up to 4 weeks	6hrs / 0.6CEU
• <i>Microsoft Excel Advanced</i>	-	-	Up to 4 weeks	6hrs / 0.6CEU
• <i>Microsoft PowerPoint</i>	-	-	Up to 4 weeks	6hrs / 0.6CEU
• <i>Microsoft Word</i>	-	-	Up to 4 weeks	6hrs / 0.6CEU
• <i>Introduction to Microsoft Project</i>	-	-	Up to 4 weeks	6hrs / 0.6CEU
Portfolio Management Certificate	-	-	Up to 20 weeks	21hrs / 2.1CEU / 21PDU
Project Management Certificate	1 week, Mon – Fri	2 nights a week for 6 weeks	Up to 20 weeks	35hrs / 3.5CEU / 35PDU
Project Management – Agile	-	-	Up to 12 weeks	21hrs / 2.1CEU / 21PDU
Project Management Master’s Certificate				
• <i>Risk Management</i>	-	-	Up to 12 weeks	12hrs / 1.2CEU / 12PDU
• <i>Customer Requirements</i>	-	-	Up to 12 weeks	12hrs / 1.2CEU / 12PDU
• <i>Procurement for Projects</i>	-	-	Up to 12 weeks	12hrs / 1.2CEU / 12PDU
• <i>Estimating</i>	-	-	Up to 12 weeks	12hrs / 1.2CEU / 12PDU
• <i>Project Management Office</i>	-	-	Up to 12 weeks	12hrs / 1.2CEU / 12PDU
• <i>Program Management</i>	-	-	Up to 12 weeks	18hrs / 1.8CEU / 18PDU
• <i>The Human Side of Projects</i>	-	-	Up to 12 weeks	12hrs / 1.2CEU / 12PDU
Six Sigma Certificate – Yellow Belt	-	-	Up to 12 weeks	15hrs / 1.5CEU / 15PDU
Six Sigma Certificate – Green Belt	1 week, Mon – Fri	-	Up to 20 weeks	35hrs / 3.5CEU / 35PDU
Six Sigma Certificate – Black Belt	-	-	Up to 20 weeks	35hrs / 3.5CEU / 35PDU
Supply Chain Management Certificate	-	-	Up to 20 weeks	45hrs / 4.5CEU / 45PDU
Virtual Team Leader Certificate	-	-	Up to 12 weeks	30hrs / 3.0CEU
Virtual Team Professional Certificate	-	-	Up to 12 weeks	30hrs / 3.0CEU